Republic of the Philippines OVERSEAS WORKERS WELFARE ADMINISTRATION OWWA Center Bldg., F.B. Harrison St., Cor. 7th St., Pasay City Tel# 833-0113 Telefax# 833-1010

P.R. No. 2023-06-0078 DATE: 7-Jul-23

Engr. GERARDO S. GATCHALIAN OIC, PPMD

REQUEST FOR QUOTATION / PROPOSAL

COMPANY NAME:

ADDRESS OF COMPANY:

To whom it may concern:

Please quote your lowest price/s (taxes included) on the lot or item/s below, subject to the General Conditions indicated herein, stating the shortest Please quote your lowest price/s (taxes included) on the lot or item/s below, subject to the General Conditions indicated nerein, stating the shorts time of delivery and submit your quotation using your company letterhead or this form duly signed by your official representative to Overseas Workers Welfare Administration, Third Floor OWWA Center Building, 7th Street corner, FB Harrison, Pasay City not later than 14 July 2023, 10:00 a.m.

MARIAN GABRIELLE F. PIZARRA Supply Officer

PROJECT TITLE/NAME: Proposal for One (1) Lot - Supply and Delivery of OWWA Banner					DEALER'S/SUPPLIER'S OFFER	
ITEM NO.	SPECIFICATIONS	QTY	UNIT	APPROVED BUDGET FOR CONTRACT (ABC)	UNIT COST (Vat inclusive)	TOTAL COST (Vat inclusive)
	One (1) Lot - Supply and Delivery of OWWA Banner			P60,000.00		
	Items:					
	OWWA BANNER	10	pcs			
	Length:171 cm, Width: 94 cm					
	Silk Satin Fiber with Tassel					
	Back to Back Print					
	Color: White Satin with Yellow Tassel					
	Additional Documentary Requirements must be submitted upon					
	submission of offer: 1. PhilGEPS Certificate or PhilGEPS Registration Number					
	2. Mayor's / Business Permit					
	Please take note that the Omnibus Sworn Statement shall be submitted within 5 days upon acceptance of Notice of Award.					
	Note: Bidders may also submit their bid proposal and supporting documents through email address: <u>procurement@owwa.gov.ph</u>					
2. Bidders m 3. Bidders m 4. All quotati the following: Bi Pr Pr 5. Item/s del 6. Quoted pr 7. Proposal/0	ust be typewritten / if handwritten, it must be clear and legible; sust submit certificate of PHILGEPS Registration; sust submit necessary business permits (SEC, LGU, DTI, CDA, etc.); on can be submitted through the following means: a) in a SEALED ENVI	services; et for the C ot be accep	ontract (ABC		c) FACSIMILE. Lab	el the envelope with

Price quoted/ submitted on the deadline shall be considered as final and unalterable;
Use of non-discretionary/non-discriminatory selection criteria as ite-breaking method in case of two or more bidders determined and declared as the Lowest Calculated and Responsive Bidder (LCRB) in accordance with GPPB Circular No. 06-2005;
The OWWA reserves the right to accept or reject any bid, to annul the bidding process, and to reject at any time prior to contract award, without thereby incurring any time prior to contract award, without thereby incurring any time prior to contract award, without thereby incurring any time prior to contract award, without thereby incurring any time prior to contract award, without thereby incurring any time prior to contract award.

DELIVERY: 30 calendar days upon receipt of PO/NTP

TERMS OF PAYMENT: Government Terms

PRICE VALIDITY: 60 days from date of quotation/proposal

Company Name

Print Name and Signature of Authorized Representative

Designation

Company Tel./Fax/Mobile No.

Date

REV: 02

